

Autumn Lane by The Broadway Market

4048 Broadway
Grove City, OH 43123

Rules and Regulations

Market Location: Block of Broadway and Park Street, Grove City, OH 43123 (In Front of The Chandler) ~ Grove City Town Center

Email: hello@thehandler.CO
Phone: 614-887-8381

Autumn Lane by The Broadway Market is managed by Winchester Wick LLC dba The Broadway Market

The Market Manager will be present at The Chandler, either in the store or near the store's patio from throughout the entire duration of the market on each Market Day. The Market Manager can also be reached by email at hello@thehandler.CO or by phone at 614-887-8381.

Market Location and Dates:

- Autumn Lane by The Broadway Market will take place in Historic Grove City Town Center on the block of Broadway and Park Street. The market will run from 9:00a - 1:00p every Saturday from September 28 to October 26.

Application Process:

- All vendors must register in advance for participation in the Autumn Lane by The Broadway Market by completing and submitting the following item:

Autumn Lane by The Broadway Market 2024 Vendor Application submitted online at www.broadwaymarkt.CO

Applications will be reviewed, and vendors will be notified if their applications are accepted, declined or placed on a waitlist. Once accepted, vendors will be required to submit all vendor space fees. Accepted vendors will not be permitted to set up at the market until all required paperwork is complete. These documents, including payment, are due at the time of applying.

- The Market Manager holds the right to decline participation in Autumn Lane by The Broadway Market.

Listing and Payment:

- Only fully paid vendors will be advertised on The Broadway Market social media, email, and text lists.

Refund Policy:

- "No-show" vendors are not eligible for refunds.
- The Market Managers may remove vendors missing 1 or more registered market days without notification.
- Tardiness, leaving early, or product quality issues may lead to removal from future markets without refunds.

- Early Withdrawals: No refunds will be issued. All vendors wishing to withdraw early from the market forfeit all vendor fees.

Vendor Set-up:

- Vendors set up an hour prior to market's opening and must be ready by opening time
- The Market Manager may prohibit late setups.

Clean-Up:

- Vendors are responsible for cleaning their space(s) at the end of each market day.
- No trash or debris should be left in the market area.
- All trash must be taken with you.
- Trash is prohibited from being discarded in city trash receptacles.

Equipment and Displays:

- Tables and tents are not provided.
- Tents, which are required for all vendors, must have a canopy no larger than 10' x 10' and be secured with appropriate weights. WEIGHTS OR TIE-DOWNS ARE REQUIRED FOR EACH TENT.
- Displays must be neat, orderly, and not impede pedestrian traffic.

Vendor Spaces and Parking:

- Spaces are approximately 10' x 10'; priority given to full-time early fee-paying vendors.
- Spaces assigned on a first-come, first-served basis for other applicants.
- There are no parking spaces in the market area and parking is available in city parking lots and side streets.
- The Market Manager may reassign a vendors spaces for practicality or aesthetic purposes

Food Trucks:

- Food trucks must be properly licensed with city, state, and/or federal agencies.
- Trucks using propane or deep frying must have a compliant fire extinguisher.

Licensing and Compliance:

- Vendors are responsible for obtaining all required licenses and permits before opening day.
- Compliance with all laws, ordinances, and regulations of the State of Ohio and the City of Grove City is expected.
- It is the vendor's responsibility to pay fees and taxes that may be required by local and state governments. This includes the vendor's license for goods sold on which sales tax must be collected. A copy must be on display at the Market.

Allowed Products:

- The number of vendors accepted in each product category will be limited. Once all available market spaces have been taken, all other applicants will be placed on a waiting list and will be contacted as spaces become available.
- Hand-made arts, crafts, pet accessories and personal care products are permitted. No manufactured, wholesale or consignment items will be allowed. If you are unsure whether your product is permitted, please contact the Market Manager prior to applying to the market.
- Properly licensed food and cottage food makers.
- Preference is given to local crafters, makers, and artists.

Packaging and Labeling:

- All packaged or prepared items must be labeled with a list of ingredients and preparer contact information (name and full address).

- Cottage food vendors must adhere to labeling requirements specified by the Ohio Department of Agriculture.
- Additional requirements apply to fresh meat, cider, cheese, dairy, eggs, and potentially hazardous foods, as detailed by the Ohio Department of Agriculture.

Good Conduct Policy:

- Exhibiting artists are expected to show respect and courtesy to their booth neighbors.
- Activities that may hinder a neighbor's success, such as rudeness, loudness,
- Encroachment on space, inappropriate engagement with customers, and use of strong-smelling chemicals, are discouraged.

Prohibited Products:

- Live animals, alcohol, tobacco, CBD, and cannabis products are not allowed.
- Corporations and direct sales/multi-level marketing companies are not permitted as weekly vendors.

Smoking Policy:

- Smoking is prohibited at Autumn Lane by The Broadway Market.

Liability Insurance:

- Liability insurance is highly recommended but not required.

Pricing:

- Prices must be displayed clearly and reflect fair market value.

Inclement Weather:

- In the event of lightning or extreme weather, Market activities may be suspended at the discretion of the Market Manager. No fees will be refunded.

Market Cancellations:

- Market activities may be suspended at the discretion of the Market Manager. No fees will be refunded.
- Advance cancellations will be broadcasted on The Broadway Market social media pages.
- It is the responsibility of the vendor to stay up to date with information broadcasted by the market.

Liability Disclaimer:

- Autumn Lane by The Broadway Market, The Chandler, and other market affiliates are not liable for personal injury or property damage to vendors or shoppers.

Consent to Recordings:

- By participating, consent is given for photographs, audio recordings, and/or video recordings for promotional purposes.

Modification of Rules:

- The Broadway Market reserves the right to modify these Rules & Regulations as needed.
- The Market Manager reserves the right to cancel a vendor's participation in the market if the vendor refuses to comply with market rules or should a vendor's tardiness, product quality or other factors impede the market's success.

Market Attendance:

If a vendor is unable to attend or will be late, the Market Manager must be notified by 5p the day prior to absence, by email to hello@thehandler.CO or by calling The Chandler at 614-887-8381.

In the event of an emergency on the market day, it is the responsibility of the vendor to call or text the Market Manager at 614-887-8381 (The Chandler). The Market Manager reserves the right to reassign space for the duration of the season if a vendor fails to notify the Market Manager of a non-emergency absence. Vendors with two unreported absences may be dismissed from the market.